



UNITED STATES
ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION
WASHINGTON, D.C. 20545

May 31, 1977

Mr. Harold Weisberg
Route 12 - Old Receiver Road
Frederick, Maryland 21701

Dear Mr. Weisberg:

On May 26, 1977, I received your May 20 request for information under the Freedom of Information Act (FOIA) and the Privacy Act (PA).

In order that you may have ready access to ERDA regulations for compliance with the FOIA and PA, I am providing copies of our Immediate Action Directives on both subjects.

First let us consider your request under the Freedom of Information Act. If you will turn to page 15 in the green FOIA document, I have marked the procedure for requesting records (§709.6). Your May 20 letter does not describe the record or records you seek in such a way as to permit us to identify them readily, nor have you indicated that you would be willing to pay any chargeable fees (see p. 33 ff for information on fees). For these reasons our agency personnel may have considerable difficulty in responding to your letter as a valid Freedom of Information request. The information you seek is probably located in our San Francisco Operations Office, and so your letter has been transmitted to that office. Freedom of Information requests there are handled by:

Milton Moore
Office of Public Affairs
1333 Broadway, Wells Fargo Building
Oakland, California 94612

Telephone: (415) 273-4186

You should have a response to your letter within 10 working days of its receipt in Mr. Moore's office.

Now please consider your letter as a request under the Privacy Act. On the basis of the information you have provided, we cannot consider

Mr. Harold Weisberg

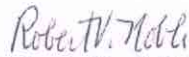
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your letter as a valid request under the Privacy Act. Pages 4 and 5, of the blue PA document, explain the requirements of a PA request (§708.6 and §708.7). ERDA Systems of Records are listed and described, starting on page 15 of the blue document. Applicable fees are discussed on page 7 (§708.15). We are not able to take further action under the Privacy Act until we have the necessary information upon which to base such action. If we do not hear from you within 60 days (by July 25, 1977), we will consider this Privacy Act matter terminated.

I hope this acknowledgment letter and the enclosed documents will be useful to you, but please let me know if I may provide further assistance.

Sincerely,



Robert V. Noble
Freedom of Information and
Privacy Act Administration Officer

Enclosures:
As stated

cc: Milton Moore, SAN, w/cy inc.